



## Child and Young Person Safe Risk Management Policy

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### Policy

Queens Park Golf Club is a Child Safe environment. This policy has been developed to meet requirements of child safety standards as it relates to the operations of Queens Park Golf Club.

All Club volunteers must be aware of the Club's Policies and Procedures regarding juniors.

Our policies regarding the Club's

Code of Conduct,

Grievances, Discipline of Members & Appeals Procedures and

Risk Management Plan

can be found in the Office folder.

### Childrens' Safety Policy

Queens Park Golf Club is a Child Safe environment.

- Junior Members (means a person below the age of 18 years) at Queens Park Golf Club have a right to be heard.
- Junior Members at Queens Park Golf Club are taken seriously.
- Junior Members at Queens Park Golf Club are encouraged to report concerns and/or abuse.
- Adult Members at Queens Park Golf Club are aware of the Club's Code of Conduct and **Child and Young Person** Code of Conduct and how they pertain to children.
- Volunteer members of the Club have 'Working With Children Check' compliance where role requires.
- Respect the privacy of children and their families, including keeping all personal information confidential unless required by law to share it.

### Child and Young Person Code of Conduct

The following should be observed at all times, but especially when Junior members are present:

- Offensive language will not be tolerated.
- Any form of violence, on or off the course, will not be tolerated.
- Consumption of alcohol on the course is prohibited.
- Junior Members at Queens Park Golf Club are to be treated with respect.
- Sharing images, or jokes of a sexual nature with a junior is prohibited.
- Junior members at Queens Park Golf Club are to be encouraged, not mocked.

- Junior members at Queens Park Golf Club are encouraged to report concerns and/or abuse.

### **Complaint Procedures and Handling**

If a junior member has a complaint, the following should be observed:

- If you are a junior that has an issue to report, please talk to a member of the Board, or the relevant Club Captain or Golf Shop Staff.
- If you are a member that witnesses a Junior being subject to abuse, or inappropriate behaviour please talk to a member of the Board, the relevant Club Captain, or Golf Shop Staff immediately.
- If the abuse is physical or of a more serious matter, contact the police in the first instance, then inform the club.
- All complaints will be treated seriously, and the junior parents will be informed. Immediately.

Disciplinary action may be taken against any member that breaches the Club's Code of Conduct or this Child Code of Conduct.

### **Privacy**

All personal information considered or recorded will respect the privacy of the individuals involved unless there is a risk to someone's safety. Queens Park Golf Club will have safeguards and practices in place to ensure any personal information is protected. Everyone is entitled to know how the personal information is recorded, what will be done with it, and who will be able to access it.

*The Child Safe Risk management Policy will be reviewed in consultation with young people on an annual basis and following every reportable incident.*

<b>QPGC Child and Young Person Safe Risk Management Policy</b>			
<b>Version</b>	<b>Date</b>	<b>Author</b>	<b>Notes</b>
0.1	18/08/24	Sue McLean	First draft reviewed by Governance Co.
0.2	26/08/24		Draft reviewed by Board, minor changes
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1.0	23/09/24		Approved by Board with minor changes